

TRAFFIC MANAGEMENT SUB-COMMITTEE MINUTES - 13 MARCH 2014

Present: Councillors Page (Chair), Ayub, Davies, Duveen, Hacker, Hopper, T Jones, Rodda, Terry, Whitham and Willis.

Also in attendance: Councillor D Edwards.

Apologies: Councillor Anderson.

95. FORMER TRANSPORT USERS' FORUM - CONSULTATIVE ITEMS

Presentation - Impact of Flooding

Simon Beasley, Network Manager, gave a presentation and answered questions on the impact of recent flooding in the Borough. The presentation focused on the challenges on/off the road network and gave a chronology of events from the beginning of early December 2013 until the present day, the impact of the flooding and details of all those who had helped with flood prevention work and who had helped to support people who had been directly affected by the flooding.

Resolved - That Simon Beasley be thanked for his presentation.

96. MINUTES

The Minutes of the meeting of 16 January 2014 were confirmed as a correct record and signed by the Chair.

97. PETITIONS

Wensley Road - Coley Park Area Survey

The Director of Environment and Neighbourhood Services submitted a report on the receipt of a survey that had been carried out by Alok Sharma MP related to parking within the Coley Park area.

The report stated that a survey had been carried out by Alok Sharma MP relating to parking within the Coley Park area. The Council was not consulted about, or involved in the production of the survey or had any knowledge of how it was presented to residents and how the questions were asked. However, a summary of results had been sent to the Council on 23 January 2014. A copy of the summary of results was attached to the report at Appendix 1.

A press statement was provided by Councillor Page, as Lead Councillor for Strategic Environment, Planning and Transport, on receipt of the survey results in response to enquiries from the press and a copy of the statement was included in the report.

Resolved:

- (1) That the report be noted;
- (2) That the issue of parking within Wensley Road be investigated and a further report be submitted to the Sub-Committee for consideration.

98. PETITION FOR A ZEBRA CROSSING ON SOUTHCOTE LANE - UPDATE

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Further to Minute 72(1) of the meeting held on 16 January 2014, the Director of Environment and Neighbourhood Services submitted a report providing the Sub-Committee with an update on the resultant review of the petition received from residents of Southcote requesting a zebra crossing on Southcote Lane near the Circuit Lane roundabout.

The report stated that officers proposed to investigate the request for a formal crossing as raised by the petition that was submitted to the January 2014 meeting within the Local Sustainable Transport Fund (LSTF) active travel initiative where resources were available.

There were a number of locations being considered for improved pedestrian facilities as part of LSTF active travel and in this case a pedestrian crossing facility already existed in the form of a pedestrian island in the middle of the road. In response to the petition it would be necessary to review the use of and safety history of the existing island.

The report explained that the requirements for pedestrian facilities were laid down by central government where the Council was obliged to measure the demand by a pedestrian/vehicle count. The count determined the type of facility to cater for the demand and would be submitted to a future meeting as part of the LSTF update report.

Resolved -

- (1) That the report be noted;
- (2) That the request for a zebra crossing on Southcote Lane be investigated through the Local Sustainable Transport Fund active travel initiative where a count would be taken and the results reported to a future meeting.

99. NORCOT ROAD - PETITION FOR RESIDENTS PARKING - UPDATE

Further to Minute 72(2) of the meeting held on 16 January 2014, the Director of Environment and Neighbourhood Services submitted a report providing the Sub-Committee with an update on the resultant review of the petition from some residents requesting residents parking in Norcot Road.

The report stated that officers proposed to investigate the parking problems that had been raised by residents of Norcot Road within their petition and consider a response as part of the waiting restriction review where resources were available. The list of locations for the next waiting restriction review (see minute 104, below) would form part of the recently introduced six monthly cycle where the locations would be investigated with recommendations made to Ward Councillors prior to the next Sub-Committee meeting. At the next meeting the Sub-Committee would be asked for approval to carry out statutory consultation of those locations where a solution was suggested and where objections were received these would be submitted to the autumn 2014 meeting with officer recommendations. Proposals that would complete the process and gain approval would be implemented during September/October 2014.

Resolved -

- (1) That the report be noted;

- (2) That the parking issues raised by residents in Norcot Road be investigated as a part of the waiting restriction review, where resources were available.

100. HIGHMOOR ROAD/ALBERT ROAD - PETITION FOR A SAFER CROSSROADS - UPDATE

Further to Minute 72(3) of the meeting held on 16 January 2014, the Director of Environment and Neighbourhood Services submitted a report providing the Sub-Committee with an update on the resultant review of the petition from residents requesting that the crossroads of Highmoor Road/Albert Road was made safer for pedestrians, cyclists and motor vehicles.

The report stated the officers proposed to investigate the road safety concerns that had been raised by residents within their petition and consider a response as part of the annual road safety review programme and waiting restriction review, where resources were available.

The report explained that the annual road safety programme recommended that resources should be concentrated in the current year to improve road safety for all road users. In addition to the specific locations listed within the programme report 'failed to stop' and 'failed to look properly' had been listed as the highest cause of all accidents within the Borough. Officers therefore proposed to carry out a review of all 'failed to stop' and 'failed to look properly' locations that had resulted in an injury within the previous three years. At the junction of Highmoor Road with Albert Road there had been two injury accidents where drivers had failed to stop when travelling east on Highmoor Road, this was despite both Highmoor Road approaches being a mandatory stop. A more full investigation into these two causation factors would help officers to gain an understanding of what measures were needed to reduce resultant injuries.

The roads would also be added to the next waiting restriction review (see Minute 104,below).

Resolved -

- (1) That the report be noted
- (2) That the road safety concerns raised by residents be considered as part of the annual road safety review and the next waiting restriction review where resources were available.

101. PETITION FOR A REVIEW OF PARKING WITHIN PATRICK ROAD AND TAMESIS PLACE, LOWER CAVERSHAM - UPDATE

Further to Minute 81 of the meeting on 16 January 2014, the Director of Environment and Neighbourhood Services submitted a report providing the Sub-Committee with an update on the concerns raised by a resident of Tamesis Place about parking within Patrick Road and the difficulties faced by residents.

The report stated that parking issues in Lower Caversham had previously been reported following a survey that had been carried out by Councillor Davies, a Ward Councillor for Caversham. Officers had been working through all the points and issues that had been raised and the next stage was to arrange a consultation exercise to allow residents to comment on potential solutions. Officers proposed to include the points that had been

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raised at the January 2014 meeting within the Lower Caversham (parking) review for consultation.

Resolved -

- (1) That the report be noted;
- (2) That the points and issues raised at the meeting on 16 January 2014 in relation to parking within Patrick Road be included within the Lower Caversham (parking) review for consultation;
- (3) That by agreeing to investigate the parking within Patrick Road and Tamesis Place as part of the Lower Caversham parking review it be noted that resources were already in place;
- (4) That the results on the consultation be reported to a future meeting.

102. PETITION FOR A SAFER CROSSING POINT AT ST BARNABAS ROAD/GROVE ROAD AREA - UPDATE

Further to Minute 72(4) of the meeting held on 16 January 2014, the Director of Environment and Neighbourhood Services submitted a report providing the Sub-Committee with an update on the resultant review of the petition from parents walking to Emmer Green Primary School for a safer crossing point within the area of Grove Road close to the junction of St Barnabas Road.

The report stated that officers proposed to investigate the issue of providing a pedestrian crossing point on Grove Road close to the junction of St Barnabas Road as part of the LSTF active travel initiative. In addition, a review of parking at the junction of Grove Road with St Barnabas Road would be investigated as part of the waiting restriction review. The needs of Emmer Green Primary School would also be considered as a result of the primary school expansion plan.

Resolved -

- (1) That the report be noted;
- (2) That the request for a crossing point for pedestrians on Grove Road close to the junction of St Barnabas Road be investigated through LSTF active travel and it be noted that in addition to the request for improved pedestrian facilities, there would be a need to review the length of the double yellow lines at the junction of Grove Road with St Barnabas Road;
- (3) That parking at this location be investigated within the next waiting restriction review (see Minute 104, below).

103. FOOTWAY AND VERGE PARKING BAN UPDATE - TILEHURST AND SOUTHCOTE

Further to Minute 53 of the meeting held on 10 November 2013 and Minute 71 of the meeting held on 16 January 2014, the Director of Environment and Neighbourhood Services submitted a report providing the Sub-Committee with an update on the experimental verge and footway parking ban in the Tilehurst area and on the proposed new experimental footway and verge parking ban in the Southcote area.

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The report stated that at the meeting on 16 January 2014 a petition had been submitted by some residents of The Mayfair, Tilehurst, requesting approval to park private vehicles on the area of highway located between the road and their private driveway accesses. The Mayfair had been included in the Tilehurst experimental footway and verge parking ban and a photograph of the reported problem was included in the report.

The report explained that dropped kerbs and associated vehicle crossovers were provided by the local authority in accordance with the Highway Act 1980 and the fees associated with creating a vehicle crossover area only covered the physical changes to the highway. The process did not include a change to land ownership and the area remained public highway.

With regard to footway and verge parking bans the report stated that in accordance with current regulations any prohibition of waiting or stopping restrictions extended from the centre of the road to the highway boundary. In the case of a verge and footway prohibition the regulations applied in the same way and the restrictions extended to the highway boundary. The only difference with a verge and footway prohibition was that the restrictions did not have a road marking as they did not apply to the road.

The current regulations made it difficult for local authorities to provide an exemption for parking on driveway access located on the public highway when a verge and footway prohibition applied. Vehicles were only permitted to load and unload. In addition, there was no definition such as road marking, to define the limits of the restriction, and so there was no way of specifying on street exactly where the restriction began and ended.

The Sub-Committee discussed the report and agreed that the existing experimental footway and verge parking ban should continue in Tilehurst but asked that officers investigate other options with regard to permitting residents to park on vehicle crossovers. It was also suggested that residents be sent details of the legal status of the land.

With regard to the proposed experimental footway and verge parking ban in Southcote the Sub-Committee agreed that officers work with the Southcote Neighbourhood Action Group (NAG) on a re-consultation exercise bearing in mind the new information that had been gathered from the experimental ban in Tilehurst. It was also suggested that the consultation document make it clear in very plain language what enforcement would mean.

Resolved -

- (1) That the report be noted;
- (2) That the existing experimental footway and verge parking ban in Tilehurst continue;
- (3) That officers investigate other options with regard to permitting parking by residents on vehicle crossovers and a report be submitted detailing the results to the 11 September 2014 meeting;
- (4) That officers work with the Southcote Neighbourhood Action Group on a re-consultation of the proposed experimental footway and verge parking ban in Southcote, bearing mind the information gathered from the experimental ban in Tilehurst.

104. WAITING RESTRICTION REVIEW - OBJECTIONS TO TRAFFIC REGULATION ORDER SPA 12 AND REQUESTS FOR WAITING RESTRICTIONS

Further to Minute 81 of the meeting held on 16 January 2014 the Director of Environment and Neighbourhood Services submitted a report informing the Sub-Committee of objections that had been received in respect of the Traffic Regulation Order (TRO) which had been advertised recently as part of the waiting restriction programme SPA12. The report also provided a list of forthcoming requests for waiting restrictions within the Borough that had been raised by members of the public, community organisations and Councillors since September 2013. A table setting out objections to TROs that had been received after the objection period had ended was tabled at the meeting.

The report stated that in respect of objections to TROs the statutory consultation process had taken place between 13 February and 6 March 2014 for a period of three weeks and full details of the objections and support that had been received were attached to the report at Appendix 1.

With regard to the bi-annual waiting restriction review officers recommended that the list of issues that had been raised by the review, attached to the report at Appendix 2, were investigated and that Ward Councillors were consulted. On completion of the consultation a further report would be submitted to a future meeting requesting approval to carry out the Statutory Consultation on the approved schemes.

The Sub-Committee discussed the letters of support and objections that had been received to the Traffic Regulation Order and the list of issues that had been raised in respect of the bi-annual waiting restriction review, as set out in the tables attached to the report at Appendix 1 and 2 respectively, and made a number of changes to the recommendations.

Resolved -

- (1) That the report be noted;
- (2) That the following proposed waiting restrictions be implemented as advertised:
 - Great Knollys Street
 - Elm Park
 - Ardler Road
 - Fircroft Close
 - Rose Kiln Lane
 - St Peters Road
 - Brackendale Way
 - Haywood Court
 - Henley Road (subject to consultation with the residents association)
 - Westwood Road
- (3) That the proposal in respect of Valpy Street is not progressed, is removed from the order and approval be given for a revised scheme, to be advertised at the cost of the developer and, in consultation with the Chair of the Sub-Committee, the Head of Transportation and Streetcare submit the new proposal to next meeting, should a new proposal come forward;

- (4) That officers review the implementation of an additional restriction adjacent to house number 39 in Elm Park as part of the next waiting restriction review where resources were available;
- (5) That in consultation with the Chair of the Sub-Committee, and Ward Councillors, the Head of Transportation and Streetcare be authorised to carry out further consultation in respect of the proposed restrictions relating to Henley Road;
- (6) That the Normanstead Road area be removed from the proposal;
- (7) That the Head of Legal and Democratic Services be authorised to seal the Traffic Regulation Order and no public inquiry be held into the proposals;
- (8) That the objectors be informed accordingly;
- (9) That the requests made for waiting restrictions as shown in Appendix 2 be noted and officers investigate each request and consult on their findings with Ward Councillors;
- (10) That the request for a taxi rank, between the hours of 2300 and 0500, outside the Grosvenor Casino, Queens Road, in Abbey Ward be added to the list of requests for waiting restrictions;
- (11) That the scheme around Little Johns Lane in Battle Ward be expanded;
- (12) That Woodcote Road, opposite St Peter's Avenue, be removed from the requests for waiting restrictions;
- (13) That, should funding permit, a further report be submitted to a future meeting requesting approval to complete the Statutory Consultation on the approved schemes.

105. OBJECTIONS TO ADVERTISED ORDERS AND PLAY STREETS UPDATE - SIX MONTH REVIEW

The Director of Environment and Neighbourhood Services submitted a report providing the Sub-Committee with an update on objections received in respect of recently advertised TROs, regarding allowing access to bus lanes by motorcycles and Play Streets. A list of the Play Streets was attached to the report at Appendix 1.

The report stated that the bus lane TRO statutory consultation had concluded on 12 March 2014 and no objections had been received. The Play Streets TRO had been implemented by the use of an experimental order where the first six months of the order was the statutory consultation period. No objections had been raised to Play Streets and officers recommended continuing with the initiative.

In addition to continuing with Play Streets a further three streets had asked to be added to the TRO (Exbourne Road, Cumberland Road and Armour Road) and the existing Play Street schemes had, in most instances, revised their dates for the next 12 months and these would need to be added to the TRO. The order would be modified to add the three additional streets and alter the dates of the existing schemes.

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Councillor Whitham read a statement from Rachel Helsby on behalf of the residents of Telfourd Avenue, one of the streets that had been included Play Street pilot, expressing thanks to the Council for the changes that enabled the introduction of the Play Street pilot.

Resolved -

- (1) That the report be noted;
- (2) That the Head of Transportation and Streetcare modify the experimental order by adding the three additional streets and altering the dates of existing streets as previously authorised at the meeting on 12 September 2013;
- (3) That the Experimental Play Streets Traffic Regulation Order be allowed to continue and run for an additional 12 months and an update report be submitted to the September 2014 meeting.

106. READING STATION - HIGHWAY WORKS UPDATE

The Director of Environment and Neighbourhood Services submitted a report providing a progress update on the Reading Station Redevelopment Project and the associated highway works. The report highlighted the key programme dates for future works associated with Reading Station.

Resolved - That the report be noted.

107. EASTERN AREA STUDY UPDATE

The Director of Environment and Neighbourhood Services submitted a report updating the Sub-Committee on progress with implementation of the pedestrian and cycle schemes being delivered through the Eastern Area Transport Study.

Resolved - That the report be noted.

108. OXFORD ROAD STUDY - UPDATE

The Director of Environment and Neighbourhood Services submitted a report providing the Sub-Committee with an update on the work that had been completed to date on the Oxford Road Area Study which was linked with the Network Rail led Reading Station works at Cow Lane bridges.

The report stated that the work that had been completed to date alongside Network Rail in supporting the design of the main highway elements of the Cow Lane bridges improvements and alongside the information that had been gained through the previous consultation exercises had helped to inform the development of a package of transport measures for the Oxford Road area. The measures had been designed to support the new unrestricted traffic route through Cow Lane bridges and deliver the maximum benefits for the local community in line with the overall objectives of the study.

In addition the proposals had been developed alongside the recently completed Battle Area Section 106 consultation and had taken into consideration the most commonly requested

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improvements. The area study proposals would be funded by the LSTF to minimise any contribution from the Oxford Road Section 106.

The report detailed the proposals that had been approved at the 5 November 2013 meeting of the Sub-Committee (Minute 58 refers).

Norcot Ward Councillors requested assurance that the footpath widths on the Oxford Road close to Norcot Road were maintained.

Resolved: -

- (1) That the progress to date on the Oxford Road Area Study be noted;
- (2) That in consultation with the Chair of the Sub-Committee, the Lead Councillor for Strategic Environment, Planning and Transport, and Ward Councillors, the Head of Legal and Democratic Services be authorised to carry out statutory consultation and advertise the proposed 20 mph zone in Beresford Road, Salisbury Road, Valentia Road, Audley Street, Curzon Street and Catherine Street in accordance with the Local Authorities Traffic Orders (Procedure)(England and Wales) Regulations 1996;
- (3) That subject to no objections being received, the Head of Legal and Democratic Services be authorised to make the Traffic Regulation Order;
- (4) That any objections received following the statutory consultation be reported to a future meeting;
- (5) That further public exhibitions take place to coincide with the Statutory Consultation in April 2014;
- (6) That officers bring forward proposals to address access issues in the Addison Road/Cardiff Road/Swansea Road area to enable any changes, subject to local consultations, to be delivered ahead of the completion of the widening of the Cow Lane Bridges.

109. LOCAL SUSTAINABLE TRANSPORT FUND - UPDATE

The Director of Environment and Neighbourhood Services submitted a report updating the Sub-Committee on progress with the delivery of the LSTF Small Package, for which £4.9m funding had been approved by the DfT in July 2011, and the LSTF Large Partnership Package, for which £20.692m funding had been approved by the DfT in June 2012.

The report provided an update on each of the five delivery themes of the LSTF programme, with particular focus on progress that had reached milestones within the previous three months.

In particular, the Sub-Committee was asked to note the following:

- Personal Travel Planning;
- Fares, Ticketing and Information;
- Cycle Hire;
- Active Travel;
- Park and Ride/Rail.

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The report stated that to complement the new cycle hire docking point at the eastern end of Broad Street, it had been proposed to change the existing "No right turn" restriction at the Broad Street/Minster Street junction to "No right turn except cycles". This change would enable cyclists to turn right from Broad Street into Minster Street.

Resolved -

- (1) That the progress made on the Local Sustainable Transport Fund Projects to date be noted and officers continue to deliver the programme and report progress to the Sub-Committee;
- (2) That awards be made to applicants to the Travel Reading Challenge Fund that was launched in early January 2014 under delegated authority;
- (3) That the proposed public health walking coordinator project be noted;
- (4) That in consultation with the Chair of the Sub-Committee, the Lead Councillor for Strategic Environment, Planning and Transport, and Ward Councillors, the Head of Legal and Democratic Services be authorised to carry out statutory consultation and advertise the proposed "No right turn except cycles" restriction at the eastern end of Broad Street at its junction with Minster Street in accordance with the Local Authorities Traffic Orders (Procedure)(England and Wales) Regulations 1996;
- (5) That subject to no objections being received, the Head of Legal and Democratic Services be authorised to make the Traffic Regulation Order;
- (6) That any objections received following the statutory consultation be reported to a future meeting.

110. SCHOOL EXPANSION AND SUSTAINABLE TRANSPORT

The Director of Environment and Neighbourhood Services submitted a report providing the Sub-Committee with an update on the implications of the Primary School expansion proposals across the Borough on travel and the measures to promote sustainable travel to school. A copy of a report entitled School Expansion and Sustainable Travel in Reading was attached to the report.

The School Expansion and Sustainable Travel Report outlined the proposals for Primary school expansion across the Borough and the need to update School Travel Plans to take account of the expansion in line with the recommendations of the Sustainable Modes of Transport Strategy March 2010.

Resolved -

- (1) That the proposals and report be noted;
- (2) That the Transport and Education Departments encourage the expanding Primary schools to develop and implement their School Travel Plans;
- (3) That the Transport and Education Departments monitor the development of the School Travel Plans and provide guidance where appropriate.

111. ANNUAL ROAD SAFETY PROGRAMME - 2013/14 UPDATE AND 2014/15 PROGRAMME

The Director of Environment and Neighbourhood Services submitted a report providing the Sub-Committee with an update on the work that had been completed to date on the 2013/14 Road Safety Schemes and to propose areas for investigation for the 2014/15 programme. Proposals for Road Safety Schemes 2014/15 were attached to the report at Appendix 1.

The report detailed the progress of road safety schemes at the following locations:

- Berkeley Avenue (between Shaw Road and St Saviours Road);
- Buckingham Drive (from Peppard Road to Evesham Road);
- School Road (between Downing Road and Recreation Road);
- Prospect Street junction with Church Street, Caversham;
- Vastern Road and "The Oracle" Roundabout spiral markings.

The report stated that to reduce the number of collisions the proposals for 2014/15 had been chosen as sites where there were a high number of pedestrian and cycle casualties during the previous three year period. Officers therefore proposed to carry out a review of all 'failed to stop' and 'failed to look properly' locations that had resulted in an injury within the previous three years.

Resolved -

- (1) That the progress to date on the 2013/14 Road Safety Schemes 2013/14 be noted;
- (2) That the road safety schemes, set out in Appendix 1 attached to the report, be approved for further investigation and implementation up to the allocated budget;
- (3) That the Head of Highways and Transport be authorised to consult with the Chair of the Sub-Committee/Lead Councillor for Strategic Environment, Planning and Transport, and Ward Councillors on the detail of the schemes;
- (4) That subject to (2) above and in consultation with the Chair of the Sub-Committee/Lead Councillor for Strategic Environment, Planning and Transport, and Ward Councillors, the Head of Legal and Democratic Services be authorised to carry out statutory consultation where waiting and movement restrictions might need amending to accommodate scheme designs.

112. HIGHWAY MAINTENANCE UPDATE

Further to Minute 91 of the meeting held on 16 January 2014, the Director of Environment and Neighbourhood Services submitted a report on the current position regarding additional pothole repairs and to inform the Sub-Committee of the £2.308m programme for Highway Maintenance for 2014/15 from the Local Transport Plan (LTP) settlement and the additional funding announced by the Chancellor in his Autumn Statement.

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The report contained details of the numbers of potholes that had been identified and repaired in each of the categories of road included in the pothole repair plan. An update was also given at the meeting, the latest figures as of 25 February 2014 being as follows:

PRIORITY	POTHLES IDENTIFIED	POTHLES REPAIRED
Priority 1	145	143
Priority 2	12	11
Priority 3	641	573
Priority 4	142	141
Priority 5	207	205
Priority 6	155	155

The roads included in each category were detailed in Appendix 1. Inspection of the Priority 1 to 6 roads had been completed.

The report also included details of the Highway Maintenance Programme 2014/15 and outlined the background to the selection of schemes. The list of schemes in each category to be carried out in 2014/15 was attached to the report at Appendix 2. The categories were carriageway resurfacing, minor resurfacing, footway resurfacing, road assessment surveys, bridge maintenance and street lighting. A detailed breakdown of allocations was included in the report.

Resolved -

- (1) That the current position regarding additional pothole repairs be noted;
- (2) That a further progress report be submitted to the next meeting;
- (3) That the proposed Highway Maintenance Programme for 2014/15 be noted.

113. POCKET PLACES FOR PEOPLE - UPDATE

The Director of Environment and Neighbourhood Services submitted a report informing the Sub-Committee of the aims and objectives of the Sustrans-led project 'Pocket Places for People' and the progress to date. Draft scheme proposals were attached to the report at Appendix A.

The report stated that the themes that had been identified through consultation with local people were being used to develop designs for temporary trials along three sections of Northumberland Avenue. These areas had been identified as key trip generators along the Avenue due to the facilities and services that were situated in the area. Each area had unique issues that had been highlighted through discussions with local people and common issues included perception of high vehicle speeds and volumes, untidy parking, including footway parking, and the desire for improved crossing facilities. The trials were proposed to take place during summer 2014 in consultation with local residents, businesses and Ward Councillors. Future engagement events aimed at increasing social interaction and creating a healthier experience of living in or passing through the local neighbourhood had been planned to take place in parallel to the temporary trials.

Resolved -

- (1) That the report be noted and officers continue to update progress on this initiative to the Sub-Committee;
- (2) That schemes be progressed in consultation with the Lead Councillor for Strategic Environment, Planning and Transport and relevant Ward Councillors.

114. CYCLE FORUM MEETING NOTES

The Director of Environment and Neighbourhood Services submitted a report informing the Sub-Committee of the discussions and actions arising from the 29 January 2014 meeting of the Cycle Forum under the auspices of the approved Cycling Strategy. The Notes of the meeting were attached to the report.

Resolved - That the Notes of the Cycle Forum meeting held on 29 January 2014 be noted.

115. EXCLUSION OF PRESS AND PUBLIC

Resolved -

That, pursuant to Section 100A of the Local Government Act 1972 (as amended) members of the press and public be excluded during consideration of Item 116 below, as it was likely that there would be disclosure of exempt information as defined in the relevant Paragraphs of Part 1 of Schedule 12A of that Act.

116. APPLICATIONS FOR DISCRETIONARY PARKING PERMITS

The Director of Environment and Neighbourhood Services submitted a report giving details of the background to her decisions to refuse applications for Discretionary Parking Permits from a total of eight applicants, who had subsequently appealed against these decisions.

Resolved -

- (1) That with regard to application 1.0 a discretionary third residents' permit be issued on the understanding that the issue of the permit was personal to the applicant, a fee was applicable for this permit;
- (2) That with regard to applications 1.1, 1.2, 1.3, 1.4, 1.5 and 1.6 three discretionary agency permits be issued, to staff selected by the Health Centre, subject to the Health Centre making three new marked spaces available for frail and elderly patients in the Health Centre's off-street car park; the first permit to be issued free of charge and a fee to be payable for the second and third permits;
- (3) That with regard to application 1.7 a discretionary third residents permit be issued, subject to the applicant providing all supplementary information and on the understanding that the issue of the permit was personal to the applicant, a fee was applicable for this permit.

(Councillor Duveen declared a personal interest in resolution (3), left the meeting and took no part in the discussion. Nature of interest: Councillor Duveen knew the applicant).

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(The meeting started at 6.30pm and finished at 9.15 pm).